

SAMPLE DELIVERY STATION FORMAT TO TURN INTO SUCM FOR TROOP

*Del. Stn. Name	<input type="text"/>	→ Add all troops who will have delivery to this address
*Manager First	<input type="text"/>	} Put name of residence/business here where cookies will be delivered
*Manager Last	<input type="text"/>	
Phone	<input type="text"/>	
Contact First	<input type="text"/>	} Cookie contact name and phone number
Contact Last	<input type="text"/>	
Address 1	<input type="text"/>	} Address where cookies will be delivered to
Address 2	<input type="text"/>	
City	<input type="text"/>	
State	<input type="text" value="SOUTH CAROLINA"/>	
Zip	<input type="text"/>	
Day Phone	<input type="text"/>	} Cookie contact telephone and email information – especially the email address
Alt. Phone	<input type="text"/>	
Contact Email	<input type="text"/>	
Instructions	<input type="text"/>	→ Specific instructions for delivery agent
Notes	<input type="text"/>	→ This is for our eyes only – delivery agent will not see this information
Delivery Ticket	<input type="text" value="LEAVE BLANK"/>	
Delivery Agent	<input type="text" value="(None Selected)"/>	→ Only click on Delivery Agent to filter to Carey – no other boxes need to be filled out
Receiving Date	<input type="text" value="LEAVE BLANK"/>	
Schedulable	<input type="text" value="LEAVE BLANK"/>	
Advanced Notification Contact Information		
First Name	<input type="text"/>	} This information needs to be filled out completely with all pertinent information -- DO NOT PUT SAME AS ABOVE
Last Name	<input type="text"/>	
Address 1	<input type="text"/>	
Address 2	<input type="text"/>	
City	<input type="text"/>	
State	<input type="text" value="SOUTH CAROLINA"/>	
Zip	<input type="text"/>	
Phone	<input type="text"/>	